

ASSESSMENT TOOL – UNIT 2 TIMEKEEPER

Element / Performance Criteria TIMEKEEPER	Displayed Competency		Comments Must be completed if Competency has been marked NO
	YES	NO	
1. Preparation			
1.1 Arrived at venue at least 30 minutes prior to the start of the meet.			
1.2 Reported to the Chief Timekeeper / Referee to receive any instructions.			
2. Performance of Task			
2.1 If using a manual stopwatch, was in a position where they could see the starting signal for each race.			
2.2 If using a manual stopwatch, started the device when the starting signal was given.			
2.3 Stood in such a position that they saw directly down the wall for the finish, and stopped the timing device when the swimmer touched the wall.			
2.4 If using a manual stopwatch, cleared the device at the appropriate time.			
2.5 If using a manual stopwatch, recorded the time for each race			
2.6 Focused entirely and exclusively on the task assigned without engaging in any distracting activities.			
3. Decision Making			
3.1 Reported any problems immediately to the Chief Timekeeper / Referee.			
4. General			
4.1 Was courteous to all swimmers, coaches, parents and other officials at all times.			
4.2 Possesses State-specific accreditation in relation to child protection legislation.			

Name of Candidate: _____

National Technical Official Accreditation Number: _____

State-Specific Working With Children Card No _____

State-Specific Working With Children Card Expiry Date: _____

Date of Assessment: _____

Name of Assessor: _____

Assessment Decision:

Competent

Not Yet Competent

Assessor Signature: _____

Candidate Signature: _____

Future Training / Assessment Recommendations: