



**Quality Control (continuing)
Assessment Policy**

Adopted or Amended	By Whom	Date
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Background

The SNSW TSC is responsible to the SNSW Board for:

- The pathways, training and development of Referees and Starters towards Level 2 and Level 3 Accreditation;
- The co-ordination, organisation and development of technical official training courses and development relevant to ensure the successful operation of meets conducted by SNSW;
- Appointment of appropriately skilled technical officials for all meets conducted by SNSW. Appointment objectives include (see SNSW Nominations and Appointment Guidelines and Pathway to Level 2 and Level 3):
 - Officiating Standing requirements;
 - Consistency;
 - Meet Function;
 - Technical Official development;
 - Pathways toward Level 2 and Level 3 credentials.

Resources

The SNSW TSC may use any or all of the following appropriately qualified resources to help in the development of Officials and ensure the appointment of appropriately skilled officials - ;

- SNSW TSC members;
- Mentors;
- Experienced Officials;
- Assessors.

for any of the following assessment functions;

- Reviewing the performance of current Level 2 and Level 3 Referees and Starters to ensure best practice and consistency and for continuing ad hoc training;
- Reviewing the performance of Technical Officials in positions other than Referee or Starter to ensure best practice and consistency;
- Mentoring;
- Technical Official training and development;
- Suitability to nominate for assessment at a State meet for either;
 - Level 2 assessment; or
 - Level 3 suitability prior to the assessment by a SAL Assessor;
- Referee Extension SWD;

Assessment

As required by the TSC, an assessment shall be undertaken by a suitably qualified, SNSW TSC appointed Assessor, for the purposes of;

- The Assessment of candidates for Level 2 Referee and Starter in accordance with the NOAP;
- The Pre-assessment of candidates for Level 3 Referee and Starter in accordance with the NOAP;

- The Pre-assessment of candidates for Level 2 Referee and Starter at an Area or State meet;

In the case of suitability assessments, the Assessor shall make recommendations to the TSC as to the readiness of the candidate to be formally assessed.

In the case of an assessment for Level 2 Referee or Starter, the Assessor shall advise the TSC of the outcome of the Assessment for the consideration of future appointments and so that the data base can be adjusted accordingly.

Also, at the request of the TSC, an Assessor shall be appointed to:

- **Review** the performance of current Level 2 and Level 3 Referees and Starters appointed by the TSC at SNSW State Championship Meets. These ad hoc training “assessments” are more along the lines of personal feedback to the respective official (strengths and opportunities for improvement) rather than a formal Assessment as required under the NOAP;
- **Review** the performance of current Technical Officials performing roles other than Referee or Starter, appointed by the TSC at SNSW State Championship Meets. These ad hoc training “assessments” are more along the lines of personal feedback to the respective official (strengths and opportunities for improvement) rather than a formal Assessment as required under the NOAP;
- **Review** the performance of current Level 2 Referees and Starters at Pathway Meets and make recommendations to the TSC;
- Mentoring, coaching and training of officials at SNSW meets;

In accordance with SNSW Pathway to Level 2 and Level 3 Guidelines and for the purposes of this policy -

1. The following are considered SNSW State Championship Meets:

- NSW Open LC;
- NSW State Age LC and SC;
- NSW Metropolitan LC and SC;
- NSW Country LC and SC;
- Sydney Open.

2. The following are considered Pathway Meets:

- Country Regional Meets;
- Other SNSW Qualifying Meets;
- Other targeted SNSW Development Meets.

The TSC will appoint an appropriately qualified Assessor to Meets as required. The TSC will aim to review/assess individual Level 2 and Level 3 Referees and Starters appointed to SNSW Meets every two years. This practice is consistent with other major sports who undertake continuing assessments of officials.

An individual official (Level 2/3 Referee or Starter) may make a request to the TSC for an “ad hoc” review/assessment.

Quality Control Pool Deck Assessment Forms for Referee and Starter can be found at Appendix 1 and Appendix 2 respectively. A Quality Control Assessment for Technical Officials other than Referee or Starter can be found at Appendix 3.



APPENDIX 1
QUALITY CONTROL POOL DECK ASSESSMENT- REFEREE

Date of Assessment _____

Meet Name & Venue _____

Name of Referee _____

Assessor Brief: Quality control assessments are to be undertaken at as many Swimming NSW Championship Meets as possible.

Quality control assessment includes the performance of the Referee working at Swimming NSW Championship Meets and is to focus on the strengths of the Referee as well as an opportunity to provide feedback in areas that require improvement.

POOL DECK PERFORMANCE CRITERIA

	COMMENTS
PREPARATION	
Referee Briefing	
Pre-session pool inspection	
PERFORMANCE OF TASK	
Control and Composure	
Liaison with Starter	
Liaison/communication with other Officials/coaches and Technical Manager	
Positioning/adherence to SNSW Protocols	
Monitoring of swimmers and officials during the race	
Focus including "flow of meet"	

RULES OF SWIMMING	
All infraction reports were completed accurately and pursuant to the rules	
DECISION MAKING	
Questioning of reporting Officials	
Consistency and benefit of the doubt	
Protests/Jury of Appeal	

ASSESSMENT RECOMMENDATIONS:	
STRENGTHS	
IDENTIFIED AREAS FOR IMPROVEMENT	

ASSESSMENT RECOMMENDATIONS:

Assessor's Name:

Assessor's Signature: _____ **Date**/...../.....



APPENDIX 2
QUALITY CONTROL POOL DECK ASSESSMENT- STARTER

Date of Assessment _____

Meet Name & Venue _____

Name of Referee _____

Assessor Brief : Quality control assessments are to be undertaken at as many Swimming NSW Championship Meets as possible.

Quality control assessment includes the performance of the Starter working at Swimming NSW Championship Meets and is to focus on the strengths of the Starter. It also provides an opportunity to provide feedback in areas that require improvement.

POOL DECK PERFORMANCE CRITERIA

	COMMENTS
PREPARATION	
Starting Equipment	
Pre-session starting check	
PERFORMANCE OF TASK	
Control and Composure	
Liaison with Referee	
Starting Instructions/voice clarity and volume	
Focus, concentration and temperament	

DECISION MAKING	
Infraction recommendations to the Referee	
Protests/Jury of Appeal	

ASSESSMENT RECOMMENDATIONS:	
STRENGTHS	
IDENTIFIED AREAS FOR IMPROVEMENT	

ASSESSMENT RECOMMENDATIONS:

Assessor's Name:

Assessor's Signature: _____ **Date**/...../.....



QUALITY CONTROL POOL DECK ASSESSMENT

Date of Assessment _____

Meet Name & Venue _____

Name of Technical Official _____

Assessor Brief : Quality control assessments are to be undertaken at as many Swimming NSW Championships Meets as possible

Quality control assessment includes the performance of ALL technical officials working at Swimming NSW Championship Meets and is to focus on the effectiveness of technical official areas and the impact of performance in these areas on the overall functioning of the Meet. It is recommended that the report covers a maximum of two technical official areas at any one Meet.

Area 1 : _____ **Area 2 :** _____

POOL DECK PERFORMANCE CRITERIA

	AREA 1 COMMENTS	AREA 2 COMMENTS
PREPARATION		
Technical Officials prior to commencement of meet reported to the Referee		
Technical Officials ensured that all equipment required for the area is available, appropriate, tested, working and positioned correctly		
PERFORMANCE OF TASK		
Chief technical official took control, well organized, worked well with Referee		
Positioning in accordance with SNSW Procedures		
Performance in overall functioning of the Meet		
Reacted immediately and appropriately to the Referee's instructions		
All infraction reports were completed accurately and pursuant to the rules		

Focused entirely and exclusively on the task assigned		
RULES OF SWIMMING		
Technical Officials had an adequate knowledge of the Rules of Swimming relevant to the area.		
DECISION MAKING		
All recommendations regarding possible breaches of the rules were made immediately to the Referee		
All recommendations were consistent with every competitor being treated equally		
All recommendations were made clearly		

ASSESSMENT RECOMMENDATIONS:		
STRENGTHS	AREA 1	AREA 2
IDENTIFIED AREAS FOR IMPROVEMENT		

ASSESSMENT RECOMMENDATIONS:

AREA 1

AREA 2

Assessor's Signature _____ **Date**/...../.....